

Government of Nepal
Ministry of Forest and Soil Conservation
REDD Implementation Center

REQUEST FOR EXPRESSIONS OF INTEREST
(CONSULTANT SERVICES)

First Publication Date: Feb 25, 2016

1. The REDD Implementation Center invites eligible consulting firms to indicate their interest in providing consulting services for the "**development of national database of basic attributes of all forest management regimes for Mid, Mid-Western and Far-Western Development Regions and data feed into National Forest Information System**".
2. Interested consulting firms must provide information indicating that they are qualified to perform the services [company profile, brochures, description of similar assignments, experience in similar conditions, availability of appropriate skills among staff, etc. with supporting documents to substantiate the information provided in the EOI]. Please refer TOR for required qualifications.
3. A consulting firm will be selected in accordance with the procedures set out in the Nepal Government's Service Procurement Policy (i.e. Public Procurement Act 2063 and Regulation 2064).
4. The consulting firms will be evaluated and shortlisted based on the approved evaluation criteria that are broadly based on the following categories.
 - A. Eligibility Criteria i) Valid registration certificate; ii) Tax clearance or renewal of tax certificate; iii) VAT/PAN registration certificate; iv) consulting firm must be registered since last THREE years. Failure to meet the eligibility criteria means automatic disqualification.
 - B. Ranking Criteria: Ranking criteria are broadly based on the following three categories. i) General Experiences: Number of Projects Completed Successfully ii) Specific/Similar/Relevant Experiences (each completed project not less than value of 2 million Nepali Rupees): i) Number of completed projects related to design and development of national database and information system; ii) Number of completed projects related to design and development of national database and information system for natural resource sector; iii) Number of completed projects related to design and development of database and information system for forestry sector and iv) Number of completed projects related to design and development of database for climate change adaptation and REDD. iii) Organizational setup of the consulting firm: office, equipment, office organization and management and annual turnover taken for the best two years from last three years.
5. Expression of Interest must be clearly marked "Expression of Interest (EOI) for consulting services for **development of national of basic attributes of all forest management regimes for Mid, Mid-Western and Far-Western Development Regions and data feed into National Forest Information System(REDDIC/NFD/2072-73)**."

6. Interested Consulting firm may obtain further information and TORs at the address below during office hours from 10 AM to 5 PM; alternatively TORs can also be downloaded from REDD IC website: www.mofsc-redd.gov.np
7. Expressions of interest must be delivered to the address below by March 10, 2016 before 2:00 PM

Address: REDD Implementation Center, Babar Mahal Kathmandu

Attn: Mr. Prakash Nath Pyakuryal, Chief REDD IC Nepal

Tel: 977-1-4239126 Fax: 977-1-4215261

E-mail: info@mofsc-redd.gov.np Web site: www.mofsc-redd.gov.np